

Addendum No. 1 to IFB #25-46



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Procurement and Contracting Services
KATJANA BALLANTYNE
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB #25-46 Spring 2025 & Fall 2025 Tree Planting and Related Services

From: Felisa Gárate

Date: 2/6/2025

Re: Questions and Answers

Addendum No. 1 to IFB #25-46

Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

Addendum No. 1 to IFB #25-46

#	Question	Answer
1.	Will the City of Somerville provide us a place to fill our water tanks to water the trees?	<p>The contractor can follow proper procedures to fill up water tanks using city hydrants. As stated in Technical Specifications Section 2.7 Water and Watering Bags, C:</p> <p>Contractor may get water from City of Somerville fire hydrants ONLY with the approval of the City's Water and Sewer Department. The Contractor will be responsible for following all the procedures and requirements set by the Water and Sewer Department. The Water and Sewer Department will provide the Contractor with a meter and/or backflow device and will charge the Contractor a fee for the water and meter and/or backflow device. It is the responsibility of the Contractor to obtain this information. The Somerville Water and Sewer Department is located at 17 Franey Rd., and can be reached at 617-625-6600 extension 5850, or water@somervillema.gov.</p>
2.	Do you have a list of locations where all this work will be taking place?	<p>The locations are not yet designated. Contractor can expect to plant trees in sidewalks and occasionally in parks throughout the City. Exact locations will be determined and marked out by the City Urban Forester prior to each planting season. Maps of planting locations in prior seasons can be found on the Urban Forestry website:</p> <p>https://www.somervillema.gov/departments/ospcd/psuf/urban-forestry</p>
3.	Are we provided an area to lay down materials during planting/construction?	<p>In general, no. The locations will be spread out across the city. Contractor can obtain "No Parking" signs from the Somerville Parking Department to restrict parking in front of planting sites where needed.</p>
4.	If awarded, am I permitted to use a sub-contractor alongside my company to perform services?	<p>The Contractor will only be allowed to subcontract work under this contract with explicit approval from the City Urban Forester/ Project Manager.</p>
5.	Would you need a full bid package with new certificates of good standing, references, etc. or would you be able to use that paperwork from my	<p>Please reference page 31 of the bid package. All forms listed under "Required with Sealed Bids" will need to be included in your bid package and forms with dates shall be signed within the bidding period. If you have a standard reference form, that is acceptable. Forms listed under "Required with Contract,</p>

Addendum No. 1 to IFB #25-46

	fence and snow plowing contracts?	<i>Post Award</i> ” are not required to be submitted with your bid. The City will accept a Certificate of Standing that is no older than 2 years.
--	-----------------------------------	---